



Board of Directors Regular Meeting
Meeting Date: 5/17/2018
Agenda Item No.: 2018-May-17.

SACOG Board of Directors

Subject: Approve Final Budget and Overall Work Program for Fiscal Year 2018-2019 (Est. time: 5 minutes)

Action

Prepared by: Clint Holtzen

Approved by: James Corless

Attachments: Yes

1. Issue:

The Final Fiscal Year (FY) 2018-2019 Overall Work Program (OWP) and Budget are ready for Board action.

2. Recommendation:

The Government Relations & Public Affairs Committee recommends that the Board of Directors approve the Fiscal Year 2018-2019 Overall Work Program and Budget.

3. Background/Analysis:

Sacramento Area Council of Governments (SACOG) manages two primary budgets. The first and largest budget is SACOG's basic Operations Budget that covers Overall Work Program (OWP) activities. The Operations Budget is funded through several continuing federal and state revenue sources, supplemented by short-term specific discretionary and non-discretionary grants and contract funds. The second budget, the Board and Advocacy Budget, is much smaller and covers Board costs such as per diem and mileage expenses, as well as the agency's state and federal advocacy efforts. The Board and Advocacy Budget is primarily funded by annual dues payments from SACOG member cities and counties and a portion of SACOG's interest earnings, consistent with federal and state requirements.

Staff developed the FY 2018-2019 OWP to fulfill our federal and state obligations, but also with an emphasis on the 2018 Strategic Goals and Priorities developed with the Board as part of the agency's 2018 Work Plan. Attachment I identifies the work elements that support each of the ten strategic goals and priorities contained in the work plan.

A Preliminary Draft OWP was provided for review to the Federal Highway and Federal Transit Administrations and Caltrans in March 2018. The Board authorized release of the Administrative Draft FY 2018-2019 OWP and budget for public comment at the April 2018, board meeting.

The Final Draft OWP and associated budget reflects comments received from SACOG's federal and state partners, including updates to several project descriptions, tasks/end products, and detailed budget tables. Attachment H includes the review comments received from Caltrans, Federal Transit Administration (FTA), and Federal Highway Administration (FHWA) along with SACOG's responses. None of the comments SACOG received on the draft OWP resulted in a fiscal impact to the budget. The total revenues and expenditures in the final budget did decrease by \$620,592 or 1.4 percent compared to the draft budget released by the board in April. The primary changes come from a more accurate accounting of grant funding that will carry over from the current fiscal year into next fiscal year. Any further changes to the OWP or budget following a recommendation from the Government Relations & Public Affairs Committee will be shown as strike through/underline format at the May Board of Directors meeting.

The attachments to this item include the financial summaries associated with the FY 2018-2019 Budget and OWP. However, because of the size of the OWP document, it is available to view or download on SACOG's website as part of this agenda at <https://www.sacog.org/board-directors-meeting/board-directors-24>.

4. Discussion/Analysis: SACOG Operations Budget

The Operations Budget balances current year revenues with current year expenditures. Attachment A provides a summary of revenues and expenditures included in the FY 2018-2019 budget.

The budget fully funds existing staff and work program activities and fills vacant positions in finance and accounting, communications, and administrative support. Staff has taken a conservative approach to forecasting revenues and only included grants and other revenues that are reasonably secured for next fiscal year. Several grant applications are still outstanding and any successful applications in the coming months may require adjustments to the budget. Other adjustments may include carryover funds from the current fiscal year that will not be fully spent by June 30, 2018, and any revisions to formula funds pending Caltrans and federal agency review. Any changes affecting the cost of the OWP or budget will return to the Board as an amendment during the fiscal year. A detailed listing of the revenue sources supporting the FY 2018-2019 budget is included in Attachment B.

Attachments C and D show how revenue and expenditures included in the final budget are allocated across the agencies work activities. These work activities are consistent with and implement the 2018 Strategic Goals and Priorities developed with the board over the last several months.

Attachment E describes SACOG's overhead costs included as part of the draft FY 2018-2019 budget. These costs are considered indirect costs and recovered through an additional rate charge applied to any direct staff costs billed to projects. Indirect costs include: salaries and benefits of administrative and accounting staff, internal management activities performed by management, a small amount of time for all staff participating in

agency-wide meetings, building rent and utilities; software, and other costs associated with SACOG's overhead.

The draft indirect budget reflects a staff proposal to account for costs in a different method. Rather than billing staff time as a direct cost against federal funds, this budget reflects a shift in agency-wide costs to indirect, which allows SACOG to recover costs through all billed work. This shift does not increase costs, but instead reflects a different method to charge expenses to SACOG's funding agencies and grantors. The indirect rate and methodology is subject to Caltrans review and approval and could change following Caltrans review. A detailed breakdown of the indirect costs and rate are included in the attachment E.

Included in the Operations Budget is a Capital Assets Budget. In late 2016, SACOG hired a third-party to audit SACOG's IT infrastructure and has identified areas of needed replacement of essential equipment. This work has largely concluded in the current fiscal year, but there are still additional purchases needed to complete implementation and get SACOG on a normal replacement cycle. The Capital Assets Budget also includes costs for replacing cubicles and other furniture necessary to accommodate anticipated new staff. All capital assets included in this draft budget can be repurposed if SACOG relocates its offices after the expiration of the current lease. Attachment F includes a summary of the draft FY 2018-2019 Capital Assets Budget.

Board and Advocacy Budget

The Board of Directors and Advocacy Budget is much smaller than, and separate from, the Operations Budget because it funds activities that cannot be funded with state and federal funds, including Board per diem and other expenses, as well as state and federal advocacy work. The revenue supporting this budget is a member dues formula, which changes annually based on population estimates from the California Department of Finance and changes in the Consumer Price Index. Attachment G provides a summary of the final FY 2018-2019 Board and Advocacy budget.

Attachments J and K are separate resolutions approving the operating budget and the Board and Advocacy budget.

5. Fiscal Impact/Grant Information:

The Final FY 2018-2019 SACOG budget includes \$39.8 million in staff, consultant, capital, indirect, and pass-through expenditures and \$1.1 million in deferred costs that will be captured in a future fiscal year. These costs are fully covered by \$40.9 million in revenues from federal, state, and local sources.

ATTACHMENTS:

Description

Attachment A- Summary of Revenues and Expenditures

Attachment B- Revenue Details

Attachment C- Revenues by Project

Attachment D- Expenditures by Project
Attachment E - Indirect Expenses
Attachment F - Capital Assets
Attachment G- Board and Advocacy
Attachment H - Draft OWP Comments and Responses
Attachment I- Strategic Goals and Priorities
Attachment J - OWP Resolution/Operating Budget
Attachment K - Board and Advocacy Resolution

This staff report aligns with the following SACOG Work Plan Goals:

#10 - Strengthen Internal Functions & Protocols

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Fiscal Year 2018-19
SUMMARY OF REVENUES AND EXPENDITURES

REVENUES:**Overall Work Program:**

Federal	\$	23,462,575
State		3,684,626
Local		6,604,312
Services to Others		3,681,858
In-Kind & Matching Funds from Others		1,269,800
Use of SACOG Managed Fund Committed to Projects		1,049,814
Deferred Revenues		-
Carryforward from FY 2017-18 (Non-staff)		426,280
Use of SACOG Undesignated Fund Balance		-
Subtotal - OWP Revenues		40,179,266

Board of Directors and Advocacy

Member Dues and travel costs		475,125
Local (TDA)		-
Use of Board of Directors Committed Fund Balance		-
Interest		-
Subtotal - Board and Advocacy Revenues		475,125

Local Activities

Local (TDA)		\$123,500
Deferred Revenues		-
Carryover from FY 2017-18		-
Subtotal - Local Activities Revenues		123,500

Capital Assets

Capital Equipment Reserve		-
Undesignated Fund Balance		130,000
Subtotal - Capital Asset Revenues		130,000

TOTAL REVENUES	\$	40,907,891
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EXPENDITURES:¹**Overall Work Program:**

Direct Labor	\$	3,818,109
Fringe Costs		3,017,507
Direct Consulting Costs		6,493,665
Direct Pass - through to Other Agencies		15,000,646
Direct Pass - through SACOG Managed Fund Project Expenditures		1,029,814
Direct Other Costs (Printing, meetings, etc)		2,975,971
Other Capital Expenses		1,792,384
Indirect Costs ² (allocated amount)		4,956,885
Indirect Costs distributed carry forward from FY 2016-17		(380,687)
Total OWP Expenditures	\$	38,704,294

Board of Directors and Advocacy Costs

Direct Labor	\$	91,603
Fringe Costs		73,282
Indirect Costs		118,924
Other (Non-Staff Costs)		180,000
Total Board of Directors and Advocacy Costs		463,809

Other Local Costs	\$123,500
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Capital Asset Costs	130,000
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TOTAL FY 2018-19 EXPENDITURE BUDGET	\$	39,421,604
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Deferred Costs³	\$1,105,596
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TOTAL EXPENDITURES	\$	40,527,200
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Subtotal - Total Revenues Less Total Expenditures	\$	380,690
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¹ Some costs will carryforward into future years. Future costs are offset by revenues.

² SACOG does not budget for depreciation. However, it is included in the indirect costs for calculation of the Indirect Cost rate. Estimated depreciation = \$64,000 annually.

³ Accounts for grant/partnership funding available in the current fiscal year, but expenditures are not expected until a future year. Two projects account for nearly all of the deferred costs; the Household Travel Survey Program Phase III anticipates \$413,875 in deferred costs and the Regional Bike Share Pilot Project anticipates \$679,236 in deferred costs.

Fiscal Year 2018-19
SUMMARY OF OVERALL WORK PROGRAM (OWP) REVENUE SOURCES

		Percentage of Total
Federal Funding:	\$ 23,462,575	58%
Federal Highway Administration - Metropolitan Planning (PL)	\$2,948,656	
Federal Transit Administration (Section 5303)	\$967,386	
FHWA PL Carryover	75,000	
FTA 5303 Carryover	55,000	
Federal Transit Administration (Section 5304)	44,624	
Federal Transit Administration (Section 5307)	2,502,740	
Federal Transit Administration (Section 5316 and 5317 pass-through)	814,720	
FHWA SPR/Caltrans Planning Grants	340,000	
FHWA SPR/Caltrans Planning Grants Carryover	121,182	
Congestion Mitigation and Air Quality	14,145,828	
Regional Surface Transportation Program	951,157	
FTA TOD Pilot Program Grant	496,282	
State of California Funding:	\$3,684,626	9%
Planning, Programming, Monitoring	\$873,726	
FY 17/18 SB1 Adaptation Planning Grant	\$635,500	
FY 18/19 SB1 Sustainable Communities Formula	\$771,991	
FY 17/18 SB1 Sustainable Communities Formula	\$42,965	
High Occupancy Vehicle Fines	27,000	
Low Carbon Transit Operations Program (LCTOP)	188,379	
Public Transportation Modernization, Improvement & Service Enhancement Account (PTMSEA)	1,145,065	
Local Funds:	\$ 6,604,294	16%
Transportation Development Act - Planning & Administration	\$3,510,734	
Placer County Transportation Planning Agency (PCTPA) RPA	446,301	
Sacramento Metro Air Quality Management District (SMAQMD)	50,000	
El Dorado County Transportation Commission (EDCTC) LTF	99,361	
Other Local Revenues (grants, etc.)	\$2,497,898	
Services to Others:	\$ 3,681,858	9%
Capitol Valley Regional SAFE (SAFE)	3,527,030	
Sacramento County (ALUC)	154,828	
In-Kind Funds from Others:	\$ 1,269,800	3%
SECAT Program	1,129,800	
Remaining in-kind	140,000	
Total Current Year Funds	\$ 38,703,153	96%
Use of SACOG Managed Fund Committed to Projects	\$ 1,049,814	3%
Carryforward from Prior Fiscal Year	\$426,280	1%
Use of SACOG Undesignated Fund Balance	-	0%
Total Use of Fund Balance	\$ 1,476,094	4%
Total OWP Revenues	\$ 40,179,247	100%

Project Code	Project Name	Toll Credits ¹	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	FTA 5304	SPR - Caltrans Planning Grants	SB1 Adaptation Grant	SB1 Formula	Other Local, State, or Federal	Total Revenues ²
100-001-02	Program Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$202,377	\$202,377
100-001-06-Y2	SACOG Civic Lab- Year 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,231	\$211,680	\$349,911
100-001-07	Overall Work Program	\$9,065	\$0	\$0	\$79,028	\$0	\$0	\$0	\$0	\$0	\$0	\$79,028
100-001-08	Legislative Analysis	\$11,470	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,120	\$211,120
100-001-05	Education, Outreach and Marketing	\$85,362	\$744,217	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,048	\$882,265
100-001-05L	Education, Outreach and Marketing (Local)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,626	\$18,626
100-002-01G	Regional Transportation Modeling and Analysis-General	\$102,801	\$896,257	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$151,361	\$1,047,618
100-002-01P	Regional Transportation Modeling and Analysis-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$223,448	\$223,448
100-002-02	Pedestrian and Bicycle Planning	\$10,490	\$0	\$0	\$91,454	\$0	\$0	\$0	\$0	\$0	\$0	\$91,454
100-002-03	Regional Forecasting	\$13,217	\$0	\$0	\$115,230	\$0	\$0	\$0	\$0	\$0	\$17,810	\$133,040
100-002-06	Goods Movement/Freight Planning/Major Investment Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,444	\$14,444
100-002-12	Planning Support Tools	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,000	\$90,000
100-004-01	Regional Air Quality Planning	\$14,962	\$0	\$0	\$130,445	\$0	\$0	\$0	\$0	\$0	\$0	\$130,445
100-004-02	Federal and State Programming	\$23,455	\$204,493	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$480,160	\$684,653
100-004-04	Metropolitan Transportation Improvement Program & Project Delivery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$473,016	\$473,016
100-004-07-FED	Transit Technical Assistance and Programming	\$57,483	\$0	\$0	\$446,161	\$55,000	\$0	\$0	\$0	\$0	\$28,078	\$529,239
100-004-11	Transit Asset Management Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,689	\$56,689
100-005-02G	Regional Land Use Monitoring and Analysis-General	\$71,490	\$548,278	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$139,394	\$762,672
100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$97,377	\$97,377
100-005-03	Regional Housing Needs Planning (RHNA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,391	\$159,391
100-005-04	Community Design Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,276	\$84,276
100-005-05	Rural-Urban Connections Strategy	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$395,799	\$395,799
100-005-05-19SB1	Rural-Urban Connections Strategy- FY18/19 SB1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$273,507	\$0	\$273,507
100-005-06	Airport Land Use Commission - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,414	\$16,414
100-005-21	ALUCP/Mather Airport	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$154,828	\$154,828
100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General	\$47,821	\$384,927	\$0	\$31,999	\$0	\$0	\$0	\$0	\$0	\$379,530	\$796,456
100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,476	\$125,476
100-006-04-19SB1	Blueprint & MTP/SCS Planning & Implementation- FY18/19 SB1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$360,253	\$0	\$360,253
100-006-04-EIR	MTP/SCS Environmental Impact Report	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$310,069	\$310,069
100-006-10	Regional Environmental Justice Analysis	\$0	\$5,568	\$0	\$0	\$0	\$0	\$0	\$0	\$42,965	\$0	\$48,533
100-006-11	Performance-Based Planning and Programming	\$7,446	\$64,916	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64,916
100-007-02	Information Resources Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$281,022	\$281,022
100-007-03	Transportation Development Act Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$859,736	\$859,736
100-007-07	Transportation Demand Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,298,547	\$1,298,547
100-007-07-BIKE	Transportation Demand Management (MIBM)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$131,531	\$131,531
100-007-07-SAFE	Transportation Demand Management - SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
100-007-21	Local Government Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$290,727	\$290,727
100-007-25	Congestion Management Program	\$8,381	\$0	\$0	\$73,069	\$0	\$0	\$0	\$0	\$0	\$0	\$73,069
Total - Element 100		\$463,442	\$2,948,656	\$75,000	\$967,386	\$55,000	\$0	\$0	\$0	\$814,956	\$6,970,974	\$11,831,972
200-002-14	Interagency Household Travel Survey Program (Phase III)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$923,807	\$923,807

Project Code	Project Name	Toll Credits ¹	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	FTA 5304	SPR - Caltrans Planning Grants	SB1 Adaptation Grant	SB1 Formula	Other Local, State, or Federal	Total Revenues ²
200-003-22	Proposition 1B Transit Program Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,301	\$40,301
200-003-28	Rural and Disadvantaged Ridesharing Alternatives	\$0	\$0	\$0	\$0	\$0	\$44,624	\$0	\$0	\$0	\$5,700	\$50,324
200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail	\$0	\$0	\$0	\$0	\$0	\$0	\$121,182	\$0	\$0	\$15,700	\$136,882
200-003-33	SB743 Tools for Local Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$61,212	\$181,212
200-010-01	Optimizing Transit and TOD in the Sacramento Region	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$492,500	\$0	\$157,591	\$650,091
200-010-13	Transportation Project-level Climate Adaptation Strategies for the Sacramento Region	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$143,000	\$0	\$16,402	\$159,402
Total - Element 200		\$0	\$0	\$0	\$0	\$0	\$44,624	\$241,182	\$635,500	\$0	\$1,220,713	\$2,142,019
220-003-27	Regional Bike/Ped Data Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$344,587	\$344,587
220-007-22	PEV Infrastructure Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,458	\$84,458
220-009-09	Regional High Resolution Imagery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$603,909	\$603,909
220-011-02	Franklin Community Climate and Revitalization Playbook	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$170,000	\$170,000
220-011-01	Innovative Transit Stop Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$60,000
Total - Element 220		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,262,954	\$1,262,954
300-003-30	Regional Bike Share Pilot Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,732,733	\$2,732,733
300-003-31	Regional Bike Share Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - Element 300		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,732,733	\$2,732,733
301-009-03	Streetcar Toolkit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$496,282	\$496,282
301-009-05	Downtown Riverfront Streetcar Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,778,907	\$2,778,907
Total - Element 301		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,275,189	\$3,275,189
302-004-06	Connect Card Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,122,735	\$2,122,735
302-004-07	Connect Card Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$241,317	\$241,317
Total - Element 302		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,364,052	\$2,364,052
400-007-10	SECAT Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,979,844	\$10,979,844
400-008-11	SACOG Managed Fund Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,029,814	\$1,029,814
400-012-08	Paratransit, Inc. New Freedom Mobility Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$76,825	\$76,825
400-012-09	SRTD New Freedom Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$737,895	\$737,895
Total - Element 400		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,824,378	\$12,824,378
500-007-08	511/STARNET Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$540,000	\$540,000
500-007-08 SAFE	511/STARNET Operations - SAFE (Labor)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,421	\$56,421
500-007-09	Regional ITS Master Plan and Architecture Update	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000	\$0	\$0	\$778,920	\$998,920
500-007-09 SAFE	Regional ITS Master Plan and Architecture Update-SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,661	\$88,661
500-015-01	Capitol Valley SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,061,948	\$2,061,948
500-015-02	Glenn County SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - Element 500		\$0	\$0	\$0	\$0	\$0	\$0	\$220,000	\$0	\$0	\$3,525,950	\$3,745,950
TOTAL ALL ELEMENTS		\$463,442	\$2,948,656	\$75,000	\$967,386	\$55,000	\$44,624	\$461,182	\$635,500	\$814,956	\$34,176,943	\$40,179,247

Project Code	Project Name	Total Expenditures	Salaries & Benefits	Indirect Services	Consultant	Other
100-001-02	Program Management	\$ 202,377	\$ 117,575	\$ 84,802	\$ -	\$ -
100-001-06-Y2	SACOG Civic Lab- Year 2	\$ 349,911	\$ 165,525	\$ 119,386	\$ -	\$ 65,000
100-001-07	Overall Work Program	\$ 79,028	\$ 45,913	\$ 33,115	\$ -	\$ -
100-001-08	Legislative Analysis	\$ 211,120	\$ 122,655	\$ 88,465	\$ -	\$ -
100-001-05	Education, Outreach and Marketing	\$ 882,265	\$ 488,170	\$ 352,095	\$ 30,000	\$ 12,000
100-001-05L	Education, Outreach and Marketing (Local)	\$ 18,626	\$ 10,821	\$ 7,805	\$ -	\$ -
100-002-01G	Regional Transportation Modeling and Analysis-General	\$ 1,047,618	\$ 529,624	\$ 381,993	\$ 85,000	\$ 51,000
100-002-01P	Regional Transportation Modeling and Analysis-PCTPA	\$ 223,448	\$ 129,817	\$ 93,631	\$ -	\$ -
100-002-02	Pedestrian and Bicycle Planning	\$ 91,454	\$ 52,987	\$ 38,217	\$ -	\$ 250
100-002-03	Regional Forecasting	\$ 133,040	\$ 77,292	\$ 55,747	\$ -	\$ -
100-002-06	Goods Movement/Freight Planning/Major Investment Studies.	\$ 14,444	\$ 8,391	\$ 6,052	\$ -	\$ -
100-002-12	Planning Support Tools	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ -
100-004-01	Regional Air Quality Planning	\$ 130,445	\$ 70,556	\$ 50,889	\$ -	\$ 9,000
100-004-02	Federal and State Programming	\$ 684,653	\$ 363,233	\$ 285,319	\$ 35,000	\$ 1,100
100-004-04	Metropolitan Transportation Improvement Program & Project Delivery	\$ 473,016	\$ 235,361	\$ 169,755	\$ 67,200	\$ 700
100-004-07-FED	Transit Technical Assistance and Programming	\$ 529,239	\$ 238,338	\$ 171,902	\$ 115,000	\$ 4,000
100-004-11	Transit Asset Management Plan	\$ 56,689	\$ 5,948	\$ 4,290	\$ 46,450	\$ -
100-005-02G	Regional Land Use Monitoring and Analysis-General	\$ 762,672	\$ 443,091	\$ 319,581	\$ -	\$ -
100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA	\$ 97,377	\$ 56,574	\$ 40,804	\$ -	\$ -
100-005-03	Regional Housing Needs Planning (RHNA)	\$ 159,391	\$ 92,602	\$ 66,789	\$ -	\$ -
100-005-04	Community Design Program	\$ 84,276	\$ 48,962	\$ 35,314	\$ -	\$ -
100-005-05	Rural-Urban Connections Strategy	\$ 395,799	\$ 212,519	\$ 153,280	\$ 30,000	\$ -
100-005-05-19SB1	Rural-Urban Connections Strategy- FY18/19 SB1	\$ 273,507	\$ 158,900	\$ 114,607	\$ -	\$ -
100-005-06	Airport Land Use Commission - General	\$ 16,414	\$ 5,760	\$ 4,154	\$ 2,500	\$ 4,000
100-005-21	ALUCP/Mather Airport	\$ 154,828	\$ 11,519	\$ 8,308	\$ 135,000	\$ -
100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General	\$ 796,456	\$ 385,450	\$ 278,007	\$ 75,000	\$ 58,000
100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA	\$ 125,476	\$ 72,898	\$ 52,578	\$ -	\$ -
100-006-04-19SB1	Blueprint & MTP/SCS Planning & Implementation- FY18/19 SB1	\$ 360,253	\$ 209,297	\$ 150,956	\$ -	\$ -
100-006-04-EIR	MTP/SCS Environmental Impact Report	\$ 310,069	\$ 52,908	\$ 38,160	\$ 219,000	\$ -
100-006-10	Regional Environmental Justice Analysis	\$ 48,457	\$ 26,700	\$ 19,257	\$ -	\$ 2,500
100-006-11	Performance-Based Planning and Programming	\$ 64,916	\$ 37,714	\$ 27,202	\$ -	\$ -
100-007-02	Information Resources Center	\$ 281,022	\$ 162,104	\$ 116,918	\$ -	\$ 2,000
100-007-03	Transportation Development Act Administration	\$ 859,736	\$ 189,882	\$ 136,953	\$ 525,900	\$ 7,000
100-007-07	Transportation Demand Management	\$ 1,298,547	\$ 226,937	\$ 167,016	\$ 480,000	\$ 424,595
100-007-07-BIKE	Transportation Demand Management (MIBM)	\$ 131,531	\$ 49,110	\$ 35,421	\$ 500	\$ 46,500
100-007-07-SAFE	Transportation Demand Management - SAFE	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
100-007-21	Local Government Services	\$ 290,727	\$ 168,904	\$ 121,823	\$ -	\$ -
100-007-25	Congestion Management Program	\$ 73,069	\$ 42,451	\$ 30,618	\$ -	\$ -
Total - Element 100		\$ 11,831,892	\$ 5,316,488	\$ 3,861,209	\$ 1,936,550	\$ 717,645
200-002-14	Interagency Household Travel Survey Program (Phase III)	\$ 509,932	\$ 26,646	\$ 19,218	\$ 164,068	\$ 300,000
200-003-22	Proposition 1B Transit Program Administration	\$ 40,301	\$ 23,414	\$ 16,887	\$ -	\$ -
200-003-28	Rural and Disadvantaged Ridesharing Alternatives	\$ 50,189	\$ 26,852	\$ 19,367	\$ -	\$ 3,971
200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail	\$ 136,679	\$ 22,614	\$ 16,310	\$ 97,755	\$ -
200-003-33	SB743 Tools for Local Implementation	\$ 181,087	\$ 54,336	\$ 39,190	\$ 87,562	\$ -
200-010-01	Optimizing Transit and TOD in the Sacramento Region	\$ 649,520	\$ 9,365	\$ 6,755	\$ 373,400	\$ 260,000
200-010-13	Transportation Project-level Climate Adaptation Strategies for the Sacramento Region	\$ 159,362	\$ 26,971	\$ 19,453	\$ 112,938	\$ -
Total - Element 200		\$ 1,727,070	\$ 190,196	\$ 137,180	\$ 835,723	\$ 563,971
220-003-27	Regional Bike/Ped Data Collection	\$ 344,587	\$ 28,872	\$ 20,824	\$ 17,891	\$ 277,000
220-007-22	PEV Infrastructure Implementation	\$ 84,458	\$ 49,068	\$ 35,390	\$ -	\$ -
220-009-09	Regional High Resolution Imagery	\$ 603,909	\$ 4,965	\$ 3,581	\$ 595,363	\$ -
220-011-02	Franklin Community Climate and Revitalization Playbook	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000
220-011-01	Innovative Transit Stop Development	\$ 60,000	\$ -	\$ -	\$ 50,000	\$ 10,000
Total - Element 220		\$ 1,262,954	\$ 82,904	\$ 59,795	\$ 663,254	\$ 457,000
300-003-30	Regional Bike Share Pilot Project	\$ 2,053,497	\$ 164,444	\$ 118,606	\$ 1,178,847	\$ 591,600
300-003-31	Regional Bike Share Operations	\$ -	\$ -	\$ -	\$ -	\$ -
Total - Element 300		\$ 2,053,497	\$ 164,444	\$ 118,606	\$ 1,178,847	\$ 591,600
301-009-03	Streetcar Toolkit	\$ 496,282	\$ -	\$ -	\$ -	\$ 496,282
301-009-05	Downtown Riverfront Streetcar Project	\$ 2,778,907	\$ 741,648	\$ 534,916	\$ -	\$ 1,502,343
Total - Element 301		\$ 3,275,190	\$ 741,648	\$ 534,916	\$ -	\$ 1,998,625
302-004-06	Connect Card Implementation	\$ 2,122,735	\$ 32,675	\$ 23,567	\$ 403,246	\$ 1,663,246
302-004-07	Connect Card Operations	\$ 241,317	\$ 65,155	\$ 46,993	\$ 129,168	\$ -
Total - Element 302		\$ 2,364,051	\$ 97,831	\$ 70,561	\$ 532,414	\$ 1,663,246
400-007-10	SECAT Program	\$ 10,979,844	\$ -	\$ -	\$ -	\$ 10,979,844
400-008-11	SACOG Managed Fund Projects	\$ 1,029,814	\$ -	\$ -	\$ -	\$ 1,029,814
400-012-08	Paratransit, Inc. New Freedom Mobility Management	\$ 76,825	\$ -	\$ -	\$ -	\$ 76,825
400-012-09	SRTD New Freedom Capital Improvements	\$ 737,895	\$ -	\$ -	\$ -	\$ 737,895
Total - Element 400		\$ 12,824,378	\$ -	\$ -	\$ -	\$ 12,824,378
500-007-08	511/STARNET Operations	\$ 540,000	\$ -	\$ -	\$ 165,000	\$ 375,000
500-007-08-SAFE	511/STARNET Operations - SAFE (Labor)	\$ 56,421	\$ 32,779	\$ 23,642	\$ -	\$ -
500-007-09	Regional ITS Master Plan and Architecture Update	\$ 998,920	\$ -	\$ -	\$ 998,920	\$ -
500-007-09-SAFE	Regional ITS Master Plan and Architecture Update-SAFE	\$ 88,661	\$ 51,510	\$ 37,152	\$ -	\$ -
500-015-01	Capitol Valley SAFE	\$ 2,061,948	\$ 157,816	\$ 113,825	\$ 182,957	\$ 1,607,350
500-015-02	Glenn County SAFE	\$ -	\$ -	\$ -	\$ -	\$ -
Total - Element 500		\$ 3,745,950	\$ 242,104	\$ 174,619	\$ 1,346,877	\$ 1,982,350
TOTAL ALL WORK ELEMENTS		\$ 39,084,981	\$ 6,835,615	\$ 4,956,885	\$ 6,493,665	\$ 20,798,816

SACRAMENTO AREA COUNCIL OF GOVERNMENTS OPERATIONS BUDGET
INDIRECT COSTS
Fiscal Year 2018-19

Total Direct Salaries from OWP (includes BOA)	\$3,909,712
Total Indirect Expenditures	4,695,123
Carry Forward (+/-) from FY 2016-17	380,687
Adjusted Indirect Total Costs	\$ 5,075,810

INDIRECT RATE - FY 2018-19

(Total Adjusted Indirect Costs ÷ Total Direct Salaries from OWP)	129.83%
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EXPENDITURES:**Amount**

Printing	1,000
Consultant	65,000
Vehicles	16,000
Legal Services	100,000
Other Expenses	25,000
Books & Periodicals	3,750
Office Supplies	50,000
Postage	10,000
Telecommunications	36,000
Office Equipment Maintenance	6,500
Memberships	40,000
Depreciation	65,000
Insurance	106,578
Building Rent - Meridian Plaza	686,828
SACOG Vehicle Parking	9,120
Office Equipment < \$5,000	26,500
Accounting Services	126,820
Copier usage cost/supplies	15,000
Career Development Program	100,000
Computer Software & Maintenance	130,000
Temporary Services	70,000
Indirect Staffing (Base Salary + Fringe only)	3,006,027
TOTAL FOR FY 2018-19	\$ 4,695,123

¹This dollar amount includes the \$380,687 carryover number from the cumulative FY 2016-17 Indirect cost

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Capital Asset Expenditure Budget
Fiscal Year 2018-19**

	Fiscal Year 2018-19 Budget
REVENUE	
Capital Equipment Reserve	
Undesignated Fund Balance	130,000
Total Revenue	\$ 130,000
EXPENDITURES	
Software and Equipment (greater than \$5,000)	\$ 70,000
Office Furniture, Facility Upgrades & Supplies	\$ 60,000
Total Expenditures	\$ 130,000

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS AND ADVOCACY BUDGET
Fiscal Year 2018-19**

	Fiscal Year 2018-19 Budget
<u>REVENUE:</u>	
Membership Dues	\$ 475,125
Board and Advocacy reserve funds	-
Local (TDA)	
Other Local Funds - (est. interest on general account)	
	-
TOTAL REVENUES:	<u>\$ 475,125</u>
<u>EXPENDITURES:</u>	
Meetings / Training / Travel Expenses	\$100,000
Board Reimbursement (per Diem and Director Fees)	55,000
Consultant	-
Other (printing, supplies, employee travel)	10,000
Memberships (T4A, Chamber, TRB, CTA, CALCOG)	15,000
Labor, Benefits, and Overhead - Staff performing Federal/State Legislative Advocacy	283,809
	-
<u>TOTAL EXPENDITURES</u>	<u>\$ 463,809</u>